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11 January 1972

MEMORANDUM FOR THE RECORD

SUBJECT: Advanced Discussion with DD/Pers/SP on  
Program Call Items for 1 March 1972

1. DD/Pers/SP called a meeting today of the Division Chiefs (BSD, CPD & RAD) to discuss D/Per's immediate need for significant items pertinent to the OP Program Call which will be due 1 March 1972 (D/Pers' deadline to DDS is 1 April 1972).

D/Pers was interested in major items such as new programs, decreasing or close-outs of programs, staffing or budgetary implications, etc.

2. RAD's input was as follows:

- (a) Close-out of the Non-Staff Annuity Plan eliminates justification in RAD for one encumbered position in ROB which was established to serve this program upon implementation.
- (b) Full implementation of the V. I. P. Plan has been realized.
- (c) New Agency policy on early retirement (i.e. age 60) for Contract Employees and Career Agents includes requirement that these employees be offered essentially the same full pre-retirement counseling and assistance services as Staff personnel. This increased work-load can be absorbed by present RAD assigned and detailed staff.

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(d) Incentives for early retirement proposals such as the "retraining program" will, if approved, increase budget expenditures for the career services.

(e) RAD anticipates a requirement to provide Agency

[REDACTED]

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If implemented, travel expenses for RAD will be increased.

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3. DD/Pers/SP accepted the above items as valid for inclusion in our preparation of the Program Call paper due 1 March 1972.

[REDACTED]

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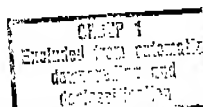
Chief, Retirement Affairs Division

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OP/RAD [REDACTED] kr (27 January 1972)

\* Basically because our travel expenses to date have been incidental. If we set up a regular program [REDACTED] costs will not be great. Jm



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